How to Purchase ICS Online Training Courses

1.   Select your desired online course from the Online Training menu option

2.   Click on PURCHASE THIS COURSE (screen shot example below)

HACCP Refresher for Food Processors

$295.00 INC. GST - PURCHASE THIS COURSE

Buy in bulk and save!

Quantity	Discount	Discounted price
3 - 6	5%	$280.25
7 - 10	10%	$265.50
11 +	15%	$250.75

3.   Click on VIEW CART

⊘ "HACCP Refresher for Food Processors (online)" has been added to your cart.   VIEW CART

4.   In your Basket:
   - adjust the quantity of courses
   - If you have a coupon code, enter it in grey box – 'Coupon code' and APPLY COUPON
   - UPDATE CART
   - PROCEED TO CHECKOUT

Basket

⊘ Cart updated.

		PRODUCT	PRICE	QUANTITY	TOTAL
❌		HACCP Refresher for Food Processors (online)	$280.25	HACCP Refresher for Food Processors (online) quantity 3	$840.75
		HACCP Refresher for Processors Documentation		3	
		HACCP Refresher for Processors Documentation		3	

| Coupon code | APPLY COUPON | | UPDATE CART |

Cart totals

Subtotal	$840.75
Total	$840.75 (includes $76.43 Tax)

PROCEED TO CHECKOUT →

5. At Checkout:
    - Enter Billing details and set password
    - If you are logged in as a Manager, you can purchase courses on behalf of other users. To do this tick the Bulk Lesson Purchase box:

Bulk Lesson Purchase?

☐ Does this order contain lessons purchased on behalf of other users?

- Next enter the user details – name and email addresses. Each name will appear on the user's certificate once training is completed, and their email is used to grant them access to the online course.
  To upgrade to a Manager and access this feature, please contact us on 1300 36 78 10.
- Click on PLACE ORDER

Your order

PRODUCT	TOTAL
HACCP Refresher for Food Processors (online) × 3	$840.75
HACCP Refresher for Processors Documentation × 3	
HACCP Refresher for Processors Documentation × 3411	
Subtotal	$840.75
Total	$840.75 (includes $76.43 Tax)

Credit Card
Pay securely using your credit card.

PLACE ORDER

6. Pay for order, enter card details and click CONFIRM AND PAY

Pay for order

ORDER NUMBER:	DATE:	TOTAL:	PAYMENT METHOD:
2210	August 22, 2019	$840.75	Credit Card

Card Number*

•••• •••• •••• ••••

Expiry (MM/YY)*

MM / YY

Card CVN Code*

CVN

CONFIRM AND PAY

7. Once your payment is processed, a confirmation email will be automatically emailed to the purchaser and all users (similar to below screenshot)
   - Please download all documents accompanying this training by clicking on the links (included for all courses that have accompanying documentation)
   - Click on below links and login to view lessons.

ICS Online Course Access

Hello Jane Smith,

Your manager **Patrycja McLaughlin** has assigned you to the ICS course **HACCP Refresher - (General)**. You can now access and complete this course by logging into your ICS user account using the following details:

Login Link: https://integritycompliance.com.au/my-courses/
Username: janesmith (or jane.smith@example.com)
Password: 8622c400
You will need to change this password after logging in for the first time (see My Account in the top right).

Please note: this course is valid for 30 days with unlimited access.

If you have any questions please contact ICS on +61 7 3390 5729 or email: info@integritycompliance.com.au.

Thanks, and good luck!

Integrity Compliance Solutions – Flexible Food Safety Training Solutions